College of Architecture and Urban Studies

Request for Readmission

Submit completed form to CAUS Dean's Office, Academic Affairs, 202 Cowgill Hall, 1325 Perry Street, Blacksburg, VA 24061

If you have not enrolled at Virginia Tech for at least five years, you may be eligible to use the Obsolete Credit Rule. Please contact Rob Jacks at 540-231-6415 or rjacks@vt.edu to receive information about this rule.

Name:_____ **Student ID#:**_____

Phone:_____ **Email:**_____

Home Address:_____

_____

Expected return semester *(circle one)* **:** Fall Summer I Summer II Spring 20_____ year

Primary major when you left VT:_____

Major you wish to readmit to:_____

What was the reason for your absence? ☐ Personal Leave of Absence ☐ Financial
☐ Academic Suspension ☐ Military Service ☐ Other:_____

Do you plan to use the Obsolete Credit Rule? ☐ Yes ☐ No ☐ Unsure

During your period of absence from Virginia Tech, were you enrolled at another college/university?
☐ Yes ☐ No
If yes, provide name and location of college/university:_____

_____

Semester(s) enrolled:_____ **# of credits completed:**_____

Have you requested your transcript be sent to the University Registrar? ☐ **Yes** ☐ **No**

On the second page, provide a brief explanation as to why you wish to return to Virginia Tech and how you spent your time during your temporary leave.

Student Signature:_____ **Date:**_____

Student Explanation

Return completed form to:

Rob Jacks, Director of Advising
CAUS Academic Affairs
202 Cowgill Hall
1325 Perry Street
Blacksburg, VA 24061

For Office Use Only		
International Student – Date referred to Cranwell:		
Decision:	☐ Approved to return for semester/year:	☐ Denied
Notes:		
Hold removal date:		